

**CLARK TOWNSHIP BOARD OF TRUSTEES
REGULAR MEETING
June 17, 2020, 8:00 AM**

Call to Order & Pledge of Allegiance: 8:02 AM

Roll Call: Present- Sherlund, Schuster, Clymer, Rutledge, Via telephone- Patton,

Others Present: Ilyene Pickles, Eric Doerr (St. Ignace News), Paul Hitchings

Inquire if Public Comments are to Address Agenda Items: Paul Hitchings asked to voice his concerns at the end of the meeting. Rutledge would like to discuss group gatherings at the community center.

Approval of Agenda:

Motion: Patton made the motion to approve the Agenda as amended. Schuster supported. All ayes. Motion carried.

Consent Agenda:

- Approve meeting minutes from May 20, 2020
- Invoices General and Sewer Fund
- Service Contracts: none
- Special Events: none
- Budget Amendments: Six page report

Motion: Schuster made the motion to approve the Consent Agenda as presented. Sherlund supported. All ayes. Motion carried.

Correspondence:

- Mackinac County Road Commission sent the township a letter regarding the policy for bid projects. This policy was approved at their May 26, 2020 meeting.
- Acceptance of the insurance renewal form EMC. Total package premium for general and sewer \$36,831. This includes all liability on facilities and equipment.
- Robert Smith emailed the Clark Township inquiring about the requirements to use the courtesy docks at the Hessel and Cedarville Marina's. The LCIA will be having a virtual board meeting soon. Mr. Smith asked about the \$10 dock fee and how that will apply to boaters docking to make short trips for lunch or ice cream. Will there be time restrictions or any documentation be required? Anytime frames? Sherlund related that there are 14 slips in Cedarville with 13 rentable and 1 available for the State to use. 18 courtesy docks located by the park. Hessel has 28 slips with 6 courtesy slips.
- Three (3) EGLE permits/Authorizations/Requests

Old Business

1. Regarding the Harbor Clymer stated that the waterways check is still not here so he will reach out to Paul Peterson.

2. Clymer is willing to release the final check to Steve Kozma. Clymer would like to see the outstanding minor repairs finished.

Executive Session: The Board will enter executive session regarding Union Contracts

8:22 AM Meeting went into closed Executive Session.

Motion: Sherlund made the motion to move to Executive Session. Rutledge supported.

Roll Call: Yes-Schuster, Sherlund, Patton, Clymer, Rutledge Motion carried

8:33 AM meeting came out of closed session.

Motion: Sherlund made the motion to come out of closed session. Patton supported. All Ayes. Motion carried.

New Business

1. Union Contracts

Motion: Sherlund made the motion to approve the Union Contracts pending clerical adjustments and errors. Schuster supported.

Roll Call: Yes-Schuster, Sherlund, Patton, Clymer, Rutledge Motion carried.

2. Approve group gatherings at the Community Center. The Township attorney has advised the Township that no more than 10 persons at a public gathering according to the Governor's orders. Margaret Campbell contacted Rutledge about using the big room at the community center. Margaret inquired about a reduced fee for the community center since she will have to clean and disinfect after her pilates class.

Motion: Schuster made the motion to approve the reduced fee for Margaret Campbell. Sherlund supported.

Roll Call: Yes-Schuster, Sherlund, Clymer, Rutledge. Patton opposed. Motion carried.

Rutledge asked about opening the fire hall bathrooms. Clymer added that the township might want to open them for special events only because they will not be cleaned after every use. Paul Hitchings added that we should put up signage noting bathroom locations and availability hours.

3. Sewer Advisory Board recommendations. The sewer advisory board met June 2,2020 and approved the following recommendations for the Township Board's action.

1. To increase the rate from \$95 to \$100 per quarter for 2020.

Clymer added there are USDA grant monies available that the board is applying for to cover the sewer project and future necessary repairs that can be used under the capital improvement program. Sherlund added the township might need to raise rates to help cover expenses. Sherlund added that the township needs to look at the REU's for the school. School enrollment has steadily declining and the fee should be recalculated. Sherlund added that the REU's can be lowered to match what they pay. Clymer proposed

to raise the fee \$15 instead of \$5. This would increase the bill to \$110 per quarter. The Les Cheneaux Club will purchase 1 additional flow meter.

Motion: Schuster made the motion to increase the sewer fee to \$110 per quarter. Rutledge supported.

Roll Call: Yes- Schuster, Sherlund, Clymer, Rutledge, Patton Motion carried.

2. To purchase 30 grinder pumps at the reduced price of \$1,500 each, compared to their usual cost of \$2,700.

The Township cannot afford to purchase 30 grinder pumps that are available. Schuster added that we could purchase 15 instead of 30. Clymer and Jim Landreville will negotiate the future purchase of the other 15 pumps at the reduced rate.

Motion: Sherlund made the motion to purchase 15 grinder pumps at a reduced fee. Patton supported.

Roll Call: Yes- Sherlund, Clymer, Rutledge, Patton, Schuster. Motion carried.

Motion: Sherlund made the motion to negotiate the future purchase of the additional 15 grinder pumps in the fiscal 2020 – 2021 year at a reduced fee. Rutledge supported.

Roll Call: Yes- Sherlund, Clymer, Rutledge, Patton, Schuster. Motion carried.

Crane Engineering has submitted a quote for 5 flow meters for the price of \$16,330. The Les Cheaneaux Club will purchase 1 additional flow meter.

Motion: Sherlund made the motion to purchase 5 flow meters. Schuster supported.

Roll Call: Yes- Sherlund, Clymer, Rutledge, Patton, Schuster. Motion carried.

4. Marina staff wages

Motion: Patton made the motion to increase the marina staff wages. Rutledge supported.

Roll Call: Yes- Schuster, Sherlund, Clymer, Rutledge, Patton Motion carried.

Motion: Schuster made the motion to increase Max Heil's wage to \$18.02 staff wages. Sherlund supported.

Roll Call: Yes- Schuster, Sherlund, Clymer, Rutledge, Patton Motion carried.

5. Approve updated Ambulance Corps policies- The ambulance staff would like permission to seek treatment at the nearest ER following an accident.

Motion: Sherlund made the motion approve the ambulance staff to seek medical attention at the nearest ER following an accident. Schuster supported.

Roll Call: Yes- Schuster, Sherlund, Clymer, Rutledge, Patton Motion carried.

6. Open bids on truck- 4 bids with the highest bid belonging to Terry Latour for \$1,250.

Motion: Clymer made the motion to accept the highest bid from Terry Latour for \$1,250. Sherlund supported.

Roll Call: Yes- Sherlund, Clymer, Rutledge, Patton, Schuster. Motion carried.

7. 4th of July Parade-Possibly extend the parade route. No candy or beads will be handed out. Clymer added it is hard to enforce the social distancing rules.

8. Swim-Run race- There is a plan in place for this event.

Motion: Sherlund made the motion to support the swim run race. Schuster supported.

Roll Call: Yes- Sherlund, Clymer, Rutledge, Patton, Schuster. Motion carried.

9. Approve purchase of Jetter- Tabled until July meeting.

Motion: Rutledge made the motion. Schuster supported.

Roll Call: Yes- Sherlund, Clymer, Rutledge, Patton, Schuster. Motion carried.

10. Payment for 911/address signs; apply to taxes. Dave Duncan refused to pay the fee for a 911 sign that he had ordered for his property on Blind Line Rd. The board discussed putting the fee on his taxes to collect the fee. Hitchings added can it be added to the special land use permit? Clymer and Ken Waybrant will research a solution on this matter.

Treasurer's Report

-Funds are low

-Tax bills should be in the mail by June 29th.

General Fund: \$239,438.82

Sewer Fund: \$157,457.43

Supervisor's Report

-Verizon Tower- Access agreement in place. Environmental inspection is forthcoming to finalize the lease for the old dump property. The DNR originally deeded the 40- acres for dump purposes only. The original 5 acre dump site is capped until 2030. Clymer is in the process with the Verizon attorney to convert the use from dump only to recreational use. Clymer has received information to help with this process from a community downstate.

-Clymer has been in contact with Century Link to repair the link for the possible modem problem. Astrea is in the process of upgrading the internet in Hessel.

- A representative from Easy Dock has an estimate for \$25,000. The Watershed Council is pursuing a kayak dock.

-The Sherlund's brought in a rock for the bronze plaque commemorating Bob Dunn's service. The plaque was paid for by the Watershed Council and will be mounted at the Cedarville Harbor. The Watershed Council have donated an anchor to add to the Bob Dunn memorial area. A flagpole was donated and installed by the Dunn family at the site.

Committee/Commission Reports

Airport Committee- did not meet

Ambulance Corp- 1 Fire standby. 3 went to WMH with 2 Kinross Echo, 1 Soo Fire. 5 MSH with 3 Echo from Straights EMS. 2 cancelled calls. 1 transfer back to Cedar Cove. 6 refusals.

Code Enforcement Officer- Filed report responding to 10-16 incidents.

Fire Dept – incidents 11, SBA units tested as well as hose testing. Neil Sage is resigning from the ambulance corp. Keith McGowan is resigning from the fire department.

Hessel Harbor Committee- did not meet

Planning Commission- The commission is going to hold a public meeting to get community input on short term rentals. 1 boat house application approved. The commission is looking at updating the noise ordinance which has not been addressed since the original ordinance from 1986. Patton suggested the new members on the planning commission should take the Michigan Citizens Planner online course.

Motion: Rutledge made the motion to approve reimbursement after completion of the online course for Jessica Duncan and Dave Buckalew. Schuster supported.

Roll Call: Yes- Sherlund, Clymer, Rutledge, Patton, Schuster. Motion carried.

Recreation Committee- did not meet.

Sewer Advisory Board-

Public Comments: Paul Hitchings suggested adding the bike path to the agenda next month. Paul would like to add natural gas to the agenda next month to open discussion regarding this matter.

Adjournment: 10:52 AM

Motion: Rutledge made the motion to adjourn the meeting. Sherlund supported. All ayes. Motion carried.