

**CLARK TOWNSHIP BOARD OF TRUSTEES**  
**REGULAR MEETING**  
**April 15, 2020, 8:00 AM**

**Call to Order & Pledge of Allegiance: 8:00 AM**

**Roll Call: Present- Sherlund, Schuster, Clymer, Rutledge Via telephone- Patton**

**Others Present: Lisa Fitzgerald Via telephone- Eric Doerr (St. Ignace News)**

**Inquire if Public Comments are to Address Agenda Items: N/A**

**Approval of Agenda:** Clymer asked to add estimate from Crane Engineering for flow meters

**Motion: Sherlund made the motion to approve the Agenda as amended. Schuster supported. All ayes. Motion carried.**

**Consent Agenda:**

- Approve meeting minutes from March 18, 2020
- No invoices
- Service Contracts: none
- Special Events: none
- Approve Budget Amendments

**Motion: Schuster made the motion to approve the Consent Agenda as presented. Sherlund supported. All ayes. Motion carried.**

**Correspondence:**

- Received a Thank You letter from Peek-A-Boo Hill Committee
- Five (5) EGLE permits
- Received a letter from the Les Cheneaux Beautification Committee asking for the annual donation of \$500.00 from the township.

**Motion: Sherlund made the motion to approve the annual donation of \$500.00 to the Les Cheneaux Beautification Committee. Rutledge supported.**

**Roll Call: Yes- Schuster, Sherlund, Clymer, Rutledge, Patton Motion carried.**

**Old Business**

Bids for Blind Line main repair

720 feet of 10-inch sanitary sewer force main to be replaced on Blind Line Road between W. State Avenue and W. Norquist Road. The project will bypass the existing 10-inch concrete-lined ductile iron force main with 10inch HDPE pipe to be installed outside of the roadway and within the right-of-way. One air-release valve will be installed in a manhole at the high point of the proposed force main. Bids are out for the project and we are awaiting to hear from the engineers for an end date.

## **New Business**

### Cedarville Harbor Skid Pier

Grant application for skid piers at Cedarville Harbor has been accepted; but grant review and FDS mfg. schedule may not make money or piers available until fall.

### Joe Baker: Cemetery Landscaping contract

Joe Baker submitted his proposal for landscaping and upkeep of the 4 township cemeteries. Mr. Baker would work April 15, 2020 through October 30, 2020, charging the township \$2000.00 per month, with payment due on the 15<sup>th</sup> of each month.

**Motion: Schuster made the motion to approve the proposal made by Joe Baker, with a start date of May 01, 2020 pending the Executive Order 2020-42 by Governor Whitmer. Sherlund supported.**

**Roll Call: Yes-Schuster, Sherlund, Patton, Clymer, Rutledge Motion carried.**

### Green Thumb: Landscaping contract

Rutledge has been in contact with Green Thumb inquiring about landscaping the garden at the township hall and Cedar Cemetery. Green Thumb will weed and water at the cemetery and the township will take care of the hall garden once it is planted.

**Motion: Schuster made the motion to approve a contract with Green Thumb for up to \$1,500.00 for gardens at the Township Hall and Cedar Cemetery. Rutledge supported.**

**Roll Call: Yes- Schuster, Sherlund, Clymer, Rutledge, Patton Motion carried.**

### Waive Sewer Late Fees

Due to the hardships incurred during the Coronavirus Pandemic, Sherlund stated that he would like to waive all late fees for sewer bills that would be due April 17, 2020.

**Motion: Sherlund made the motion to waive late fees for sewer bills due April 17, 2020. Patton supported.**

**Roll Call: Yes- Schuster, Sherlund, Clymer, Rutledge, Patton Motion carried.**

### Hire Deputy Treasurer

Sherlund stated that he has formally hired Lisa Fitzgerald, the current Deputy Clerk, as Deputy Treasurer. She will be sworn in upon the hire of a new Deputy Clerk.

### Hire Deputy Clerk

Rutledge stated that she has hired Illyene Pickles as new Deputy Clerk. Ms. Pickles will be sworn in on Monday, April 20, 2020 and begin duties as Deputy Clerk on said date. Ms. Pickle, once sworn in, will have rights to banking accounts and the ability to sign checks. At this time, Jennifer Miller will be removed from all township accounts.

### Crane Engineering estimate

Crane Engineering has submitted an estimate of \$16,330.00 for five (5) flow meters; one (1) to be placed at each of the lift stations. Sherlund suggested working the cost into the next fiscal year's budget, as this year the sewer fund has been hit hard.

**This item was tabled.**

### **Treasurer's Report**

General Fund: \$284,097.99

Sewer Fund: \$229,311.23

-Sherlund stated that he has been made aware that the State Share Revenue received by the township will be much less than usual due to the Coronavirus Pandemic

### **Supervisor's Report**

-As statement concerning the COVID-19, in conjunction with the Les Cheneaux Islands Association, Les Cheneaux Community Foundation and Les Cheneaux Watershed Council, has been drafted and approved by the township attorney. The statement is geared toward returning residents and visitors to the area. Clymer would like to add the statement to the website and circulate it accordingly.

**Motion: Patton made the motion to allow for the circulation and posting of the approved statement. Rutledge supported.**

**Roll Call: Yes- Sherlund, Clymer, Rutledge, Patton No- Schuster Motion carried.**

-Clymer received an email from Donald Moore inquiring if the Hessel Airport was eligible for an AIP grant, it is not at this time, but Clymer plans to inquire more about this grant.

-Clymer and a representative from EGLE will reinspect the horse pasture of Carol Bentley, as a follow up procedure.

-Clymer received a note from Paul Peterson, informing the township to not spend any more money on grants as the timing for reimbursements/matches is unknown due the current state of the economy

### **Committee/Commission Reports**

Airport Committee- did not meet

Ambulance Corp- Turned in report and thanked the township/community for the support during the Pandemic

Code Enforcement Officer- Filed report responding to 15-20 incidents

Fire Dept- 6 YTD incidents- cancelled meetings/activities due to COVID-19

Hessel Harbor Committee- did not meet

Planning Commission- had 1 case in conjunction with the ZBA but postponed the meeting until a later date. Patton reached out to Deputy Paul Davis about an Active Shooter Training. Patton asked if Clymer would take over further contact with Deputy Davis to schedule for that training.

Recreation Committee- did not meet, Sherlund will be mailing letters to those you usually participate in the Banner Program for Snow's Park. With the cancellation of the CCSS summer programs, we will not be asking for donations, but previous banners will still be hung up. Donations would still be greatly appreciated for upkeep and maintenance of the park.

Sewer Advisory Board- did not meet

Public Comments: N/A

Patton extended her thank you and appreciation to the township board and employees for continuing to serve and care for the community during the COVID-19 crisis.

**Adjournment: 9:03 AM**

**Motion: Sherlund made the motion to adjourn the meeting. Rutledge supported. All ayes. Motion carried.**