

**CLARK TOWNSHIP BOARD OF TRUSTEES
REGULAR MEETING
March 18, 2020, 8:00 AM**

Call to Order & Pledge of Allegiance: 8:02 am

Roll Call: Present- Schuster, Sherlund, Clymer, Rutledge, Patton

Others Present: Dennis Wenzel, Neal Sage, Steve Honnila, Keith McGowan, Lisa Fitzgerald

Inquire if Public Comments are to address Agenda items: N/A

Approval of Agenda:

Clymer asked to remove Hessel property for parking; Harbor project and Medical marijuana ordinance from "Old Business" as there are no new updates. He also would like to add Verizon tower lease to "Old Business"

Motion: Patton made the motion to accept the Agenda as amended. Schuster supported. All eyes. Motion carried.

Consent Agenda:

-Approve minutes from February 19, 2020

-Approve invoices: General \$8,059.85

Sewer \$10,710.64

Service Contracts: N/A

Special Events: N/A

-Budget Amendments

Motion: Patton made the motion to accept the Consent Agenda as presented. Schuster supported. All eyes. Motion carried.

Correspondence:

-5 EGLE permits

-Rutledge has found a free industrial freezer for possible use at the Community Center, Tim Bright will measure to make sure the freezer will fit into dedicated space

-The Senior Lunch program is now takeout only due to COVID-19 virus

Old Business

Verizon Tower Lease

Clymer has negotiated new lease terms with Verizon for the property in which they would like to place a tower. Verizon is now offering \$12,000 per year, with a 2% increase and an additional \$5000 signing bonus.

Motion: Rutledge made the motion to accept Verizon's proposal pending the official lease, reviewed by the township's attorney. Sherlund supported.

Roll Call: Yes- Schuster, Sherlund, Clymer, Rutledge Patton. Motion carried.

New Business

Resolution for Peek-A-Boo Hill Trail grant, and presentation

Dave Murray, on behalf of the Peek-a-Boo Trail Committee presented a resolution asking for the support of the submission of a Recreation Passport Grant filed by the Peek-A-Boo Trail committee. The resolution includes that the township will make a financial commitment to the project in the amount of \$1,250.00 and create a budget line item for the proposed project.

Motion: Patton made the motion to accept the resolution for the Peek-a-Boo Trail project as it written.

Rutledge supported.

Roll Call: Yes- Schuster, Sherlund, Clymer, Rutledge, Patton. Motion carried.

PATC Active Shooter training for Mark Clymer and Cal Burnside. April 23-24, \$650

Clymer asked that he and Cal Burnside be approved to take a 3-day training course in response to active shooter and terrorism readiness. The course comes at a cost of \$650, plus travel and lodging expenses. Patton stated that the local Sheriff's Department offers a 4-hour training at no cost. Clymer was not aware of the training offered by the Sheriff's Department and will look further into that before pursuing other avenues. Steve Honnila, Captain of the fire department, stated that he would be interested in having the training for the fire and ambulance staff as well. Patton will follow up with the sheriff's department to set up a class.

Lake Saver invoice for four diffusers and hose, \$2,650.00

The lagoon system is in need of 4 new diffusers and hose, to properly spread the air more evenly and increase the mixing efficiency of the lagoons. Each diffuser is \$475, and hose is \$1.50 per foot, but should not exceed 500 feet. Installation of the diffusers and hose is in the current maintenance agreement and would come at no additional charge.

Motion: Sherlund made the motion to approve the invoice for 4 diffusers and hose for the lagoon systems at a cost of \$2,650.00. Patton supported.

Roll Call: Yes- Schuster, Sherlund, Clymer, Rutledge, Patton. Motion carried.

Appointment of Deborah Beukema as temporary Deputy Treasurer

Due to the resignation of Jennifer Miller, a temporary Deputy Treasurer is needed until Ms. Miller's position can be filled. Sherlund thanked Ms. Miller for her years of service. He asked to appoint Deborah Beukema as temporary Deputy Treasurer until a replacement can be found.

Motion: Patton made the motion to approve Deborah Beukema as temporary Deputy Treasurer. Schuster supported. All ayes. Motion carried.

The Board postponed going into closed session until after the Committee/Commission reports.

Treasurer's Report

General Fund: \$295,493.18

Sewer Fund: \$167,868.63

- The township is through collecting winter taxes; all unpaid bills are to be paid at the county.
- During the Steve Tassier Memorial Fishing Derby, a light was broken at the Cedarville Harbor Building. Island's Wildlife will pay to replace the light and will also pay to add a door closure to prevent the light from being broken again.

Supervisor's Report

- The Weston Trail Wetland's permit is being worked on
- We received a formal notice of complaint concerning short term rentals. Clymer, the attorney, and the Planning Commission are all working on various elements, including the wording of the current zoning ordinance as well as what a special land use permit would cover.
- Cedarville Harbor progress; Norris is complete, with change orders approved, Olsen & Olsen is complete, S-n-K, awaiting final lien waivers, Consent of Surety & "as built" with operation and maintenance manuals.
- Working on a possible grant application for skid piers at the Cedarville Harbor
- Termination letter was sent to Donald Moore; he has 60 days to vacate the property

Committee/Commission Reports

Airport Committee:

Ambulance Corp: responded to 11 calls for the month

Code Enforcement Officer: Submitted February's full report

Fire Dept: Responded to 4 incidents from 2/17 to 3/16, Honnila questioned the board on how many people should be allowed to attend fire meetings, they responded to use his best judgement.

Neal Sage asked if anyone had spoken with Autore Oil about the possible paving of part of their road should the new fire/ems building be built. Clymer said he needed specs on how far they planned to pave so he could approach Autore's with a visual. Mr. Sage will walk off and measure from Blindline Road to the end of the baseball field, giving the measurements to Clymer, so he can in turn, approach Autore's.

Hessel Harbor Committee:

Planning Commission:

Recreation Committee: Peek-a-Boo Trail discussions

Sewer Advisory Board: did not meet, but the bids are out for the repairs needed on Blindline Rd

Other

A draft of the 2020 Road Budget was reviewed and discussed. The draft breaks down potential projects and costs on a five-year level. This draft is subject to change.

10:45 AM- Meeting went into closed session.

Motion: Schuster made the motion to enter closed session. Patton supported. All ayes. Motion carried.

11:11 AM- Meeting came out of closed session.

Motion: Schuster made the motion to enter back into open session. Sherlund supported. All ayes. Motion carried.

Motion: Sherlund made the motion to preapprove the invoice to Norris Contracting in the amount of \$4,148.00 pending the engineer's approval. Schuster supported.

Roll Call: Yes- Schuster, Sherlund, Clymer, Rutledge, Patton Motion carried.

Motion: Sherlund made the motion to agree to the presented settlement with U.P. Engineers and Architects, Inc and close out the contract. Patton supported.

Roll Call: Yes- Schuster, Sherlund, Clymer, Rutledge, Patton Motion carried.

Adjournment: 11:20 AM

Motion: Sherlund made the motion to adjourn the meeting. Schuster supported. All ayes. Motion carried.